

Agenda
City of Crystal Lake Park
Public Hearing and Board of Alderpersons Meeting
November 9, 2009

Board of Alderpersons Meeting

- I. Pledge of Allegiance
- II. Call to order / Roll Call
- III. Approve Agenda
- IV. Approval of October 10, 2009, Board of Alderperson Minutes
- V. Old Business
- VI. City Commissioners/Administrators – November Reports
 - A. City Clerk Cathryn Terrell
 - Vote - IESI contract for trash/recycle pickup - contract
 - Holiday Veolia schedule
 - 1. Thanksgiving week – Friday, Nov 27
 - 2. Christmas week – Saturday, Dec 28
 - Record storage – City of Frontenac
 - The Lodge meeting space – contract
 - Planning and Zoning and Board of Adjustment – appointments
 - Treasurer Position
 - B. Building Inspector Neil Cantwell
 - Reports attached
 - Request to have brush/weed/trees removed at the end of South Dr – Marianne Stuart, 11742 South Drive
 - C. Treasurer Jane Southard
 - Reports attached
 - Preliminary 2010 Budget
 - D. Street Commissioner Jim Cooper
 - Report attached
 - E. Communications Update - Jonathan Carey-Voris
 - Report attached
 - F. Park Commissioner Holly Holland
 - Report attached
 - G. Police Commissioner Steve Sood
 - Report attached
- VII. New Business
- VIII. Vote to Adjourn the Meeting

Please note:

- **The next Board of Alderpersons meeting is December 14, 2009, at 7:00 p.m. in the Dogwood Room at The Lodge, 1050 Des Peres Road, Des Peres, MO 63131.**
- The Board of Alderpersons may adjourn to closed session to discuss legal, confidential or privileged attorney-client matters pursuant to Section 610.021(1), RSMo. 2000, real estate matters pursuant to Section 610.021(2), RSMo. 2000, personnel matters pursuant to Section 610.021(3), RSMo. 2000, audit matters pursuant to Section 610.021(17), RSMo. 2000, or for any other reason allowed by Missouri law.

**Minutes of the City of Crystal Lake Park, Missouri
Regular Meeting of the Board of Alderpersons
November 9, 2009**

Pledge of Allegiance

Call to Order/Roll Call

Officials: Present: Alderpersons Phillip Bryant, Dennis Nahnsen, and Kelly Larson. Absent: Mayor Bonnie Taylor, Alderperson Chris Sanders.

Commissioners: Present: Communications: Jonathan Carey-Voris, Streets: Jim Cooper, Police: Steve Sood. Park: Holly Holland; Absent: None

Administrators: Present: City Clerk Cathryn Terrell, Recording Secretary Jonathan Carey-Voris, Attorney Paul Martin, and Building Inspector Neil Cantwell. Absent: Treasurer Jane Southard and City Planner Ada Hood.

Approve Agenda

Alderperson Larson moved and Alderperson Nahnsen seconded to approve the agenda for the November 9, 2009, meeting. The Board unanimously approved the agenda.

Approve October 12, 2009, Meeting Minutes & Public Hearing Minutes

Alderperson Nahnsen moved and Alderperson Larson seconded to approve the October, 2009, board meeting minutes. The Board unanimously approved them.

Alderperson Larson moved and Alderperson Nahnsen seconded to approve the October 12, 2009 public hearing minutes. The Board unanimously approved them.

Old Business - None

Commissioners and Administrators Monthly Reports

City Clerk – Cathryn Terrell

Trash/Recycle contract – City Clerk Terrell reviewed the comparison between the Veolia and IESI bids for trash, recycle, and yard waste collection for 2010.

Once per week pickup

Veolia=\$26.21 per month

IESI=\$15.95

Twice per week pickup

Veolia=\$33.71 per month

IESI=\$23.95

IESI includes recycling in the base price and has year-round yard waste pickup. In addition, IESI offers free pickup service for one bulky item per household per week at no extra cost. Veolia charges \$25 per item.

City Clerk Terrell contacted City Administrators in Des Peres and the City of St. Clair for references on IESI. Both gave glowing reports. City Clerk Terrell recommended that CLP accept the IESI contract.

Alderperson Nahnsen moved to accept the IESI contract to begin January 1, 2010, subject to legal review. Alderperson Larson seconded the motion and the Board voted unanimously to approve it.

Veolia's Holiday Schedule for the remainder of 2009

1. Thanksgiving week – Trash & recycle pickup will be on Saturday, Nov 28
2. Christmas week – Trash & recycle pickup will be on Saturday, Dec 26

Record storage: Crystal Lake Park can store its records with Frontenac's for \$500 a year starting the end of November 2009. This is the same cost as two public storage units quoted and the records will be easier to access.

The Lodge - The cost of the meeting rooms is \$52.50 per meeting compared to \$50 CLP has been paying to the City of Frontenac. The meeting rooms are booked for BOA and P&Z through May of 2011. The Lodge has agreed to let CLP pay the rental costs three times a year as opposed to one lump sum. City Clerk Terrell asked that she be notified as soon as it is known that a meeting is cancelled so she can notify The Lodge.

Aldersperson Nahnsen moved that we accept The Lodge contract and Aldersperson Larson seconded the motion. The Board voted unanimously to accept the contract.

Planning and Zoning and Board of Adjustment appointments - P&Z positions: David Evans' and Jim Gehringer's terms were up in October 2009. Board of Adjustment positions: Amin Haider's term was up in October 2009. Mayor Taylor has reappointed all three and Jim Gehringer's position is now as a voting member.

Treasurer's Position – Treasurer Southard is moving from CLP and has resigned as Treasurer. Treasurer Southard has agreed to remain as Treasurer until the end of December and will help train her replacement. CLP is accepting applications for this position. Attorney Martin will investigate the residency requirement for the Treasurer's position and report at the December meeting.

Treasurer - Jane Southard
Report Submitted.

October Treasurer's Report – City Clerk Terrell reported the October Financial Report. The current balance in the CLP Reliance bank account is \$223,591.42.

Sewer Lateral – Treasurer Southard received a check for the balance of \$7,342.04 in the Sewer Lateral Bank held by St. Louis Dept. of Public Works.

Preliminary 2010 Budget – Accountant Penny Hill, Hochschild, Bloom & Co., reviewed the budget and updated it according to the comments and questions submitted. According to Ms. Hill, the Board should review the budget, make adjustments, hold Public Hearing and approve it in December. Aldersperson Nahnsen asked why we have received a third of the real estate taxes due. City Clerk Terrell will check with Treasurer Southard and report at the December meeting.

Building Inspector Neil Cantwell

Report Submitted.

11920 Bedford Drive – a lilac bush is obstructing the stop sign at Bedford & Grandview. Attorney Martin noted that if the bush is in the right of way, it's the City's responsibility to remove/trim it at the City's cost. City Clerk Terrell will obtain an estimate for removing this bush.

11742 South Drive - Resident Mary Ann Stewart has requested the City cut down trees and to remove weeds and brush for aesthetic reasons which are on the City's property at the end of South Drive adjacent to her property. Building Inspector Cantwell noted there is nothing in CLP's ordinances to cover this issue. Attorney Martin noted that if it were a dead tree, the City should remove it. City Clerk Terrell noted that this is not the only area with easements in CLP. City Clerk Terrell to get an estimate for removing the brush and trees at the end of South Drive to get a general idea of the cost of the City maintaining easement areas and will report to the Board at the December meeting.

2154 Oak Drive - Demolition Permit - Phoebe Weil (2158 Oak Drive) has purchased the property at 2154 Oak. The house will be razed and landscaped and no house will be built there.

11910 Crystal Drive - Bids for Sewer Lateral work - Tope Plumbing is the only company to submit a bid so far. This house was chosen because it is scheduled for demotion (though a permit has not yet been issued) and the utility lines are already marked. City Inspector Cantwell asked that this be put off until the December meeting when he hopes to have bids from the Cocos and Raeker companies for the Board.

Street Commissioner Jim Cooper

Report Submitted

Iron Grates at Country Club Drive and Putter Lane – Street Commissioner Cooper noted he has reset the iron grates several times and asked Building Inspector Cantwell to look at them. Building Inspector Cantwell will see if this is an MSD issue and will report to the Board at the December meeting.

Tape used to attach signs on street sign and stop sign posts is removing the paint – Street Commissioner Cooper asked Communications Coordinator Carey-Voris to include a note about tape removing paint on the stop signs on the web site, bulletin board, and next Newsletter.

Communications Update – Jonathan Carey-Voris

Report Submitted

Communication Coordinator Carey-Voris asked the Board to please review the outline for the December Newsletter and 2010 Event Calendar.

Park Commissioner – Holly Holland

Report Submitted

The grading and seeding project was completed on Friday 11-6-2009. Alderperson Bryant asked if signs should be posted in the park to keep people off the newly seeded section. Commissioner Holland agreed that this would help. City Clerk Terrell will obtain and post signs.

Police Commissioner – Steve Sood

Report Submitted

Neighborhood Watch - Another resident has volunteered to be a Block Captain bringing the total to 6 or 7. Police Commissioner Sood asked the Alderpersons to encourage their constituents to contact him or the Frontenac Police for any problems or suspicious situations. He noted that he recently received four calls from residents and that two of the calls resulted in arrests.

Neighborhood watch signs that can be attached to the back of stop signs cost \$25 to \$33 each depending on the quantity purchased. CLP has eight signs on hand donated by the Frontenac Police Department. Chief Sood suggested attaching some of these as a pilot project. Country Club, Bedford, Crystal and Spring would be good locations, as well as by the Park and on the gate at the south end of Oak Drive which is a pedestrian entrance.

Halloween Parade - the Halloween Parade had a good turn out and there was positive feedback on Police and Fire Departments involvement.

New Business - None

Vote to Adjourn the Meeting

There being no further questions or business before the Board, a Motion was made by Alderperson Nahnsen and seconded by Alderperson Larson, to adjourn the meeting. The motion was unanimously approved.

Next Meeting: It was announced that the next meeting of the Board was scheduled for Monday, December 14, 2009 in the Dogwood Room at The Lodge 1050 Des Peres Road, Des Peres, MO 63131.

MINUTES RECORDED BY: _____
Recording Secretary, Jonathan Carey-Voris

ATTEST: _____
Presiding Officer, Phillip Bryant